TRAVEL AWARD APPLICATION FOR ACES UNDERGRADUATE RESEARCHERS

http://academics.aces.illinois.edu/honors/research-scholarship-program

*** PLEASE TYPE OR PRINT CLEARLY ***

Full Name (First, Middle, Surname): _________________________________

Preferred Phone #: _______________  Email Address: __________________________

UIN: _________________________________

GPA (Last 2 Semesters): ___________  Total Credit Hours Earned: ___________

Faculty Research Mentor’s Name and Department: _________________________________

Faculty Research Mentor’s Contact Information: _________________________________

________________________________________

Project Title: _________________________________

________________________________________

TRAVEL AWARD REQUIRED INFORMATION

Be sure to include all of the following items in your application.

1. Provide detailed information about the place, time, and title of your conference presentation.
2. Include a copy of your acceptance letter (or an email message) from the conference organizer(s) and a copy of the conference program listing your talk or poster presentation. (A printout from the conference’s website will suffice.)
3. Be sure to attach a travel budget that itemizes all funds necessary to support your travel. The maximum travel award request is $800.
4. For the reimbursement process, you are required to submit original receipts attesting to the cost of items listed in your travel budget. All receipts should be submitted to Anne Stites in the Office of Academic Programs (125 Mumford Hall) post-travel for the funds to transfer into your account as a travel scholarship.

SIGNATURES AND APPROVALS

Undergraduate Researcher: _______________________________  Date: __________

Faculty Research Mentor: _______________________________  Date: __________

ACES Honors Dean: _______________________________  Date: __________

Routed to Anne Stites for Processing: _______________________________  Date: __________

Back to Rob Chappell for Archiving & Uploading: __________________________  Date: __________