TRAVEL AWARD APPLICATION FOR ACES UNDERGRADUATE RESEARCHERS
http://academics.aces.illinois.edu/honors/research-scholarship-program
*** PLEASE TYPE OR PRINT CLEARLY ***

Full Name (First, Middle, Surname): ____________________________________________

Preferred Phone #: __________________________ Email Address: ______________________

UIN: ______________________________ Major Department: __________________________

GPA (Last 2 Semesters): ____________ Total Credit Hours Earned: ______________________

Faculty Research Mentor’s Name and Department: ________________________________

Project Title: _______________________

Name, Location, and Dates of Conference: ______________________________

________________________________

TRAVEL AWARD REQUIRED INFORMATION

Be sure to include all of the following items in your application.

1. Provide detailed information about the place, time, and title of your conference presentation.
2. Include a copy of your acceptance letter (or an email message) from the conference organizer(s) and a copy of the conference program listing your talk or poster presentation. (A printout from the conference’s website will suffice.)
3. Be sure to attach a travel budget that itemizes all funds necessary to support your travel. The maximum travel award request is $800.
4. For the reimbursement process, you are required to submit original receipts attesting to the cost of items listed in your travel budget. All receipts should be submitted to Rob Chappell (rchappel@illinois.edu) in the Office of Academic Programs (128 Mumford Hall) post-travel for the funds to transfer into your student account as a travel scholarship.

SIGNATURES AND APPROVALS

Undergraduate Researcher: __________________________ Date: ____________

Faculty Research Mentor: __________________________ Date: ____________

ACES Honors Dean: __________________________ Date: ____________

Routed to Rob Chappell for Processing: __________________________ Date: ____________

 Archived & Uploaded: __________________________ Date: ____________