REQUEST FOR UNDERGRADUATE RESEARCH PUBLICATION SUPPORT

http://academics.aces.illinois.edu/honors/research-scholarship-program

*** PLEASE TYPE OR PRINT CLEARLY ***

Full Name (First, Middle, Surname): 

Preferred Phone #: ____________________ Email Address: ____________________

UIN: ____________________ Major Department: ____________________

GPA (Last 2 Semesters): _______________ Total Credit Hours Earned: _______________

Faculty Research Mentor’s Name and Department: ____________________

Faculty Research Mentor’s Contact Information: ____________________

Project Title: ____________________

REQUIRED INFORMATION FOR PUBLICATION SUPPORT

Be sure to include all of the following items in your application.

1. Provide detailed information about the peer-reviewed journal that will be publishing the article based on your Undergraduate Research project, including its anticipated publication date.

2. Include a copy of your acceptance letter (or printed-out email message) from the journal’s editor(s), confirming the publication of your article and its anticipated publication date.

3. Be sure to attach a budget that itemizes all funds necessary to support the publication of your article. The maximum publication support request is $500.

4. For the reimbursement process, you are required to submit original receipts attesting to the cost of items listed in your budget. All receipts should be submitted to Anne Stites in the Office of Academic Programs (125 Mumford Hall) for the funds to transfer into your account as a scholarship.

SIGNATURES AND APPROVALS

Undergraduate Researcher: ____________________ Date: ____________

Faculty Research Mentor: ____________________ Date: ____________

ACES Honors Dean: ____________________ Date: ____________

Routed to Anne Stites for Processing: ____________________ Date: ____________

Back to Rob Chappell for Archiving & Uploading: ____________________ Date: ____________