

COLLEGE OF AGRICULTURAL, CONSUMER AND ENVIRONMENTAL SCIENCES
128 Mumford Hall, MC-710 * 1301 West Gregory Drive * Urbana, IL 61801 * (217) 333-3380

REQUEST FOR CONCURRENT SECOND DEGREE

This form is for students enrolled in other colleges on the University of Illinois at Urbana-Champaign campus wishing to complete major requirements for receiving a degree from the College of Agricultural, Consumer and Environmental Sciences. The form must be completed in full, including any documentation supporting the request, then submitted for review to the College's Academic Programs office, 128 Mumford Hall **no later than 5:00 p.m. of the first day of classes one calendar year prior to the term of expected graduation.**

I have reviewed the following and my initials by each indicate that I understand, agree to, and will comply with each requirement:

- _____ I am required to complete the campus residency requirement for a student earning a first bachelor's degree (see Rule 3-801 from the *Student Code*): 60 hours completed at the University of Illinois of which 21 hours must be at the 300- or 400-level.
- _____ I am required to complete the College of Agricultural, Consumer and Environmental Sciences' residency requirement, which is: All students who are candidates for a concurrent second degree in Agricultural, Consumer and Environmental Sciences must complete at least 30 semester hours of major and concentration courses offered by the College in residence beyond first degree's requirements on the Urbana-Champaign campus and must be enrolled in the College of ACES for at least two semesters.
- _____ Correspondence courses, AP credit, proficiency credit, and study abroad credit will **not** apply toward the 30 hours completed as part of the second degree requirements.
- _____ I am required to complete the College of Agricultural, Consumer and Environmental Sciences departmental and/or concentration courses requirements as outlined in the *Programs of Study*.
- _____ I have discussed my academic plans with the departmental advising coordinator (or designee) in the department of my intended College of Agricultural, Consumer and Environmental Sciences degree (signature below verifies such).
- _____ I have discussed my academic plans with the academic advisor in my current program of study **and** with a dean in my current college (signatures below verifies such).
- _____ It is my responsibility to work directly with the colleges regarding degree requirements and certification.
- _____ I will not be permitted to extend the expected graduation term assigned to me as an incoming student to complete the requirements for the two degrees.
- _____ I will receive two diplomas.
- _____ Information regarding both degrees will appear on official University of Illinois at Urbana-Champaign transcripts.

I intend to start my second degree in (check appropriate term and write in year:

- Spring 20_____ Summer 20_____ Fall 20_____

Student Name

UIN

Student's Signature and Date

First Degree: College/ Major/Concentration

First Degree: Advisor's Signature and Date

First Degree: Dean's Signature and Date

Major and Concentration of program to which you are applying in the College of ACES

ACES Advising coordinator's Signature and Date

ACES Dean's Signature and Date

1) What are your reasons for requesting entry into a College of Agricultural, Consumer and Environmental Sciences program for a concurrent second degree?

2) List chronologically your academic majors beginning with your first University of Illinois at Urbana-Champaign registration. Also discuss your long range educational and career objectives and how the second degree fits into these plans.

3) List the specific courses you you plan to take, semester by semester, to meet the requirements of both of your intended degree programs.

FALL 20____

SPRING 20____

SUMMER 20____

FALL 20____

SPRING 20____

SUMMER 20____

FALL 20____

SPRING 20____

SUMMER 20____

**TO BE COMPLETED BY ACADEMIC PROGRAMS
COLLEGE OF AGRICULTURAL, CONSUMER AND ENVIRONMENTAL SCIENCES**

ACTION:

1) APPROVED RE-ENTRY FOR A SECOND DEGREE _____
(MAJOR/CONCENTRATION (PROGRAM CODE REQUIRED))

TERM/YEAR _____

Correspondence Sent (Stating any conditions, if applicable, and copied into Undergraduate Records)

STUDENT RECORD UPDATED (to include checking access to system, contacting Admissions, if necessary, and posting probation level, if required, etc.)

EXPECTED GRADUATION DATE _____
SEMESTER YEAR

CONFIRMED TIME TICKET-SET _____
DATE TIME

CHECKED RECORD FOR HOLDS

ACADEMIC STANDING SET _____
CODE LEVEL

DENY, Correspondence Sent (Copy in Undergraduate Records)

DEAN'S SIGNATURE

DATE