Academic Responsibilities and Outcomes for Research Interns

- **Participate in all pre-summer educational meetings**: Six, 2-hour sessions designed to build your understanding of the research process.

- **Author a research proposal**: A prerequisite to initiating your summer research project. It will become your step-by-step guide to carrying out your summer research.

- **Microsoft PowerPoint Presentation**: This media form is widely accepted throughout the University as a communication tool. From February through May, you will build a Power Point presentation and will be asked to share it with others (faculty advisors, REC mentors, stakeholders and peers) throughout your internship.

- **Mid-Program Debrief**: An opportunity for you to share the current status of your project with peers, faculty advisors, mentors, stakeholders and invited guests. Supported by PowerPoint, you will deliver a 15-min summary of your project to be followed by Q & A. This will also give you an opportunity to improve your presentation skills.

- **Final Presentation**: An oral summary supported by Power Point of your research project.

- **Final Written Report**: An executive summary, plus a technical report including introduction, objectives, methodology, results, discussion, conclusions, references, tables and figures. This report will be electronically delivered to Dr. Elvira de Mejia.

- **Undergraduate Research Symposium**: Students are requested to submit an abstract to the Undergraduate Research Symposium to be held April 2019. A series of pre-symposium events will support students in the preparation of both proposals and presentations.
ACES Applied Research and Extension Internship Program

Academic Responsibilities and Outcomes for Extension Interns

- **Participate in Program Planning & Evaluation Training:** A series of educational material will be available for interns to gain a better understanding of the program planning process and how to evaluate the outcomes of Extension programs using evaluation methods.

- **Develop an Extension Program:** You will work with your assigned Extension Educator to develop a specific program that will meet a local need for the unit you are assigned. You should develop a complete logic model for the program, as well as an evaluation tool to measure the common indicators of the program and be able to report outcome impacts.

- **Debrief Sessions:** Attend any internship debriefing calls or emails on the progress of your summer programming.

- **Video Presentation:** A 10-minute video presentation will be submitted at the conclusion of your internship. This video should encompass a narrated look of your experience developing, implementing, and reporting your program’s impact.

- **Final Presentation:** Each Extension intern will have the opportunity to share their video, as well as comment on their overall Extension intern experience in September to our Extension Leadership Team and County Directors.